

THE STRATHMARTINE TRUST

A Scottish charity established in 1999
Scottish Charity Number: SC028924

STRATHMARTINE TRUST AWARDS 2012

1. The Strathmartine Trust is a Scottish Charity the primary object of which is to support research and education in Scottish History.
2. Applications are invited for the award of a grant of an amount of **up to** £5,000 to assist with the completion of an existing project or to aid publication of a completed or existing project nearing completion.
3. To assist potential applicants, the Appendix to this document sets out a number of criteria which will be applied by the Trustees in dealing with applications. Where the Appendix states that the Trustees do **not** fund a particular type of expenditure, applicants applying for support for such expenditure **must** include in the application the reasons, in detail, why an exception ought to be made in the case of the applicant.
4. Applications must be made using the enclosed Application Form. You should attach any supplementary pages necessary to give the information requested on the form. It is essential that detailed costings are provided at the time the application is made.
5. The closing date for applications is 31 January 2012. The completed form and any attachments relevant to the application should be sent to the Factor at the address shown below.
6. **Two letters of support are required.** You should arrange for these to be sent **by the writer** to the Factor at the address shown below to arrive by 31 January 2012.
7. Applicants must disclose any other applications made, or to be made, for funding the project covered by the application. If no other funding is being sought, the reason for this should be stated in the Application Form.
8. The application form includes an obligation to:-
 - (a) acknowledge The Strathmartine Trust in any publication;
 - (b) lodge a copy of the book, monograph or article etc (where applicable) with The Strathmartine Centre Library in St Andrews (to be sent via the Factor);
 - (c) to provide a brief report on the progress of the project within 9 months of receipt of the grant cheque (to be sent via the Factor); and

- (d) to confirm that the grant has been expended as requested in the application for the furtherance of the project. A letter to this effect should be sent to The Trustees via the Factor within 12 months of receipt of the grant cheque. Should this not be possible, an interim statement should be sent.

Application Forms must have this Declaration completed.

9. The decision of the Trustees of The Strathmartine Trust in respect of the application is final as to success of the application and the amount awarded. No correspondence will be entered into regarding any reasons for the decision or any other matter concerning the decision.
10. Applications should be sent by mail in hard copy for administrative reasons. Where time constraints require it, the application form may be sent as an e-mail attachment to factor@strathmartinetrust.org or by fax to 0131 625 5161. In such cases, hard copies of the application form and any attachments must reach the Factor by 9 February 2012.
11. Applications may be made by individuals or bodies. Successful applicants in a prior round of awards may make application in respect of any subsequent round of awards.
12. Letters of support **must be sent by the writer directly and not via the applicant**. These may be sent by post or e-mail to the Factor to arrive by 31 January 2012.
13. Applicants are advised that they will be notified, in writing, of the result of the application before the end of April 2012. Please do not ask about the result unless you have had no letter by the middle of May 2012.
14. Applications and letters of support should be sent to:-

Professor A B McDougall CA
Trustee & Factor
The Strathmartine Trust
Unit 4, Q Court
3 Quality Street
Edinburgh
EH4 5BP

CRITERIA TO BE APPLIED BY THE TRUSTEES IN THE 2007 ROUND OF SRATHMARTINE TRUST AWARDS

1. Applications without detailed costings of the project will not normally be considered.
2. Projects can be in relation to local or national history or broader topics relating to Scottish History.
3. Generally, the Trustees are **not** able to support living costs / maintenance but will consider supporting **modest** travel costs.
4. Normally, the Trustees are **not** able to support applications to pay people to carry out research.
5. The Trustees will **not**, normally, assist applicants where they consider that there are more appropriate sources of assistance.
6. The Trustees will **not**, normally, assist with research for a higher degree but are prepared to consider applications to support publication of the research topic to a broader audience beyond the institution awarding the degree.
7. The Trustees will **not**, normally, fund attendance at Conferences.
8. Generally, the Trustees will **not** fund subvention payments required by publishers. Any application for support in this way **must** include an explanation of why the particular work should be viewed as exceptional to justify this criterion not being applied. In particular, an explanation of the particular significance of the work and, for example, the circumstances likely to surround the potential publication of the work if grant support is not forthcoming **must** be included in the application.
9. The Trustees will **not**, normally, assist with the purchase or lease of buildings, equipment or similar items.